



# Anticipated Support Staff Vacancy

## Instructional Assistant

Jr. High – 1

There is an Instructional Assistant position for the 2024-2025 school year available in the Palmerton Area School District. Compensation will be in accordance with the negotiated contract.

Applicants must submit a support staff application, Act 34 Criminal, Act 151 Child Abuse and Act 114 FBI Fingerprinting clearances. Application materials can be found on the district website at [www.palmerton.org](http://www.palmerton.org) under the Human Resources tab.

District employees must submit a letter of interest to Karissa Belcher, Director of Human Resources. Letters of interest may be emailed to [HumanResources@palmerton.org](mailto:HumanResources@palmerton.org)

Application materials may be mailed or emailed to the following:

Mrs. Karissa Belcher  
Palmerton Area School District  
680 Fourth St.  
Palmerton, PA 18071

[HumanResources@palmerton.org](mailto:HumanResources@palmerton.org)

**Applications will be accepted until Wednesday, May 29, 2024.**

### EQUAL RIGHTS AND OPPORTUNITIES POLICY

As an equal rights and opportunities agency, the Palmerton Area School District will not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, sex, disability, age, religion, ancestry, or any other legally protected classification. Announcement of this policy is in accordance with state and federal laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.