

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, July 16, 2024

Parkside Boardroom, 680 Fourth Street, Palmerton, PA

All public meetings are being video recorded and livestreamed via Facebook for the purpose of public broadcast.

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

| | | | | | |
|-------------|---------------|------------|--------------|------------|-------------|
| Ms. Connell | Ms. Haas | Ms. King | Ms. Krawchuk | Mr. Mazepa | Mrs. Paules |
| Mr. Paules | Mrs. Schaible | Ms. Snyder | Mr. Kish | Atty. Conn | |

3. STUDENT REPORT:

4. SUPERINTENDENT’S REPORT:

5. BUSINESS MANAGER’S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

- A. Weight room renovation update
- B. S. S. Palmer renovation update
- C. S. S. Palmer parking lot

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

- A. Motion for the Board of School Directors to approve the board meeting minutes from June 3, 2024 and June 18, 2024 (enclosures).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

- A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

- A. Motion for the Board of School Directors to authorize Keystone Consulting Engineers, Inc., to proceed with the engineering design and bid package at an estimated amount of \$20,000 for the S. S. Palmer Elementary parking lot overlay project (enclosures).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PERSONNEL:

- A. Motion for the Board of School Directors to approve Brynn Rosell as School Psychologist, as a Group Three employee per the Act 93 Memorandum of Understanding, at an annual salary of \$70,000 prorated effective July 17, 2024.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. PUBLIC PARTICIPATION:

14. FOR THE GOOD OF THE ORDER:

15. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, July 16, 2024

1. FISCAL:

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer’s reports (enclosures)
- C. Approve budget transfers (enclosures)
- D. Accept retroactively the following donation effective June 30, 2024:

| | | |
|------------------------|---------------------|----------|
| From the Class of 2023 | To the General Fund | \$131.73 |
|------------------------|---------------------|----------|

2. PERSONNEL:

- A. Approve Elizabeth Karb as Math Coach at S. S. Palmer/Parkside Elementary, at Master’s, Step 10, at an annual salary of \$61,222 effective August 13, 2024
- B. Approve Kayla Masington as Elementary Guidance Counselor, at Master’s, Step 1, at an annual salary of \$51,612 effective August 13, 2024
- C. Approve Kevin Wertz as High School Guidance Counselor, at Master’s, Step 2, at an annual salary of \$52,612 effective August 13, 2024
- D. Approve Kaylee Wilson as Elementary Guidance Counselor, at Master’s, Step 1, at an annual salary of \$51,612 effective August 13, 2024
- E. Approve Benjamin Wysocki as Long-Term Substitute High School Life Skills at Bachelor’s +24, Step 1, at an annual salary of \$50,222 prorated effective for the first semester of the 2024-2025 school year effective August 13, 2024
- F. Approve Cathy Eckman as Elementary Teacher at S. S. Palmer Elementary, at Bachelor’s, Step 3, at an annual salary of \$51,722 effective August 13, 2024
- G. Approve the following uncompensated leave request:

| | |
|---------------|---|
| Employee #634 | August 27, 2024 through December 12, 2024 |
|---------------|---|

- H. Approve the following for Family & Medical Leave:

| | |
|---------------|--|
| Employee #483 | Effective from August 26, 2024 through approximately December 10, 2024 |
|---------------|--|

- I. Approve the clarification of hourly rate for Stephanie Blee, Instructional Assistant, at \$22.82 per hour effective August 13, 2024

J. Accept the following resignations effective July 17, 2024:

| | |
|--------------|-------------------------------------|
| Joshua Rake | Wrestling Assistant Coach |
| Jamie Tomsic | Wrestling Volunteer Assistant Coach |

K. Approve the following Coaches for the 2024-2025 school year effective July 17, 2024:

| | | |
|--------------|----------------------------------|------------|
| Joshua Rake | Girls' Wrestling Head Coach | \$6,480.00 |
| Jamie Tomsic | Girls' Wrestling Assistant Coach | \$4,242.00 |

L. Approve tuition reimbursements (enclosure)

3. OTHER:

A. Approve the Contracted Crossing Guard Employment Agreement with Rose Smith for the 2024-2025 school year (enclosure)

B. Approve the KRE Security, LLC, Athletic Security Services Agreement for the 2024-2025 school year (enclosure)

C. Approve the KRE Security, LLC, District Security Services Agreement for the 2024-2025 school year (enclosure)

D. Approve the following conference (enclosure):

| | | |
|---------------------------------|--|----------------------------|
| Kris Schaible (Board Member) | 2024 PASA-PSBA School Leadership Conference, Kalahari Resorts & Conventions, Pocono Manor, PA, October 6-7-8, 2024 | Estimated cost of \$666.99 |
|---------------------------------|--|----------------------------|

E. Approve the affiliation agreement with Point Park University beginning July 17, 2024 through July 16, 2029 (enclosure)

F. Approve the Letter of Agreement with Carbon-Monroe-Pike Drug & Alcohol Commission, Inc., for the 2024-2025 school year in the amount of \$22,200.00 (enclosure)